

Green Level High School Application for Off-Campus Lunch Pass (2021-2022)

Students classified as seniors or juniors, based on the number of credits earned, are eligible to receive an off-campus lunch pass. To receive an initial off-campus lunch pass, students and parents/guardians must do the following:

1. Review the school and county policies supporting off-campus lunch posted on the GLHS website.
2. Complete this first page of this document in the presence of a Notary Public **OR** a school official.
3. \$10.00 Payment: Online School Payment ([Link](#)), check, or cash (**exact change only**).
4. Submit the first page of this document to GLHS's Office from **August 2nd through August 13th** between 8:00-3:00
 - a. If you cannot make the times listed above, passes will be distributed before school between 7:00-7:20 starting August 23rd. You must have this pass to leave campus on August 23rd.

Student Information (please print legibly)

Student Name: _____ Grade Level for 21-22: _____

Student ID #: _____ Student Cell #: _____

Student Acknowledgment: *I have read and fully understand the WCPSS & GLHS off-campus lunch policies. More specifically, I understand that violating any of these rules may result in a suspension/revocation of my off-campus lunch pass and/or other disciplinary consequences, including suspension of my off-campus parking pass if applicable.*

Student Signature

Date

Parent/Guardian Acknowledgment: *I have read and fully understand the WCPSS & GLHS off-campus lunch policies and grant my child permission to leave school campus for lunch.*

Parent/Guardian's Printed Name

Parent/Guardian Signature

Date

Notary Public

State of North Carolina; County of _____. I, _____
a Notary Public for said County and State, do hereby certify that _____ and
_____ personally appeared before me this day and acknowledge the due
execution of the foregoing instrument. Witness my hand and official seal, this ____ day of _____, 20____.

Notary Public Signature

Commission Expiration Date

Official Seal

FOR SCHOOL OFFICE USE ONLY – DO NOT WRITE IN THIS BOX

Payment (circle one): Cash Check Online School Witness Signature (if applicable): _____

GLHS Policies for Off-Campus Lunch

- Students with a lunch pass going off-campus for lunch must leave in a vehicle (no walking) and can only leave campus in the vehicle of another student with an off-campus lunch pass or a parent/guardian.
- **REPLACEMENT LUNCH PASSES WILL NOT BE ISSUED WITHOUT ADMINISTRATIVE APPROVAL. STUDENTS WHO ARE APPROVED FOR A REPLACEMENT LUNCH PASS WILL BE CHARGED A REPLACEMENT FEE OF \$10.**
- Students must abide by the security officer's directions and other school officials on duty in the parking lot.
- Students must show their lunch pass to staff/security at the authorized exit each time they leave campus for lunch. Students who do not have their lunch passes will not be able to leave campus.
- Students who use the off-campus lunch privilege are subject to student conduct rules as applicable to the regular school day as adopted by WPCSS and GLHS. Behavior off-campus during lunch period should comply with system and school expectations and policies; infractions off campus may result in school disciplinary actions.
- The student's parents are responsible for where they go for lunch and are entirely liable for the student's actions while away from campus during lunch. The school assumes no liability for any accidents or injuries incurred in the exercise of the off-campus pass.
- Student drivers are responsible for knowing if persons riding with them have a lunch pass. Any student providing transportation for another student who does not have a lunch pass may lose his/her lunch pass and any parking privileges for a time determined by the administration team.
- Tardiness to or failure to return to class after lunch may result in a lunch pass suspension.
- Students with off-campus lunch privileges will return to school for the remainder of the school day. If a student becomes ill while off-campus, a parent/guardian must call the Attendance Office to check the student out. The student must present a parent's note to the Attendance Office upon return to school. Failure to check out properly may be treated as skipping and could result in the suspension of his/her lunch pass and/or other school consequences.
- Students with off-campus lunch privileges must remain in good academic standing to maintain off-campus lunch privileges. Students who are failing classes may have their pass suspended until all grades are passing.
- Lunch passes are not transferrable and may be used only by the rightful owner. Likewise, off-campus passes may not be duplicated in any way. Doing so may result in the revocation of off-campus privileges and/or other consequences.

WAKE COUNTY PUBLIC SCHOOL SYSTEM BOARD POLICY 6130: OPEN-LUNCH PROVISION

At the high school level only, the principal shall have the authority to determine whether there shall be provisions for an open-lunch schedule for seniors and juniors whose parents or guardians come to the place designated by the principal to grant written permission for the students in question to leave the campus for lunch on their own and return to school for the remainder of the school day.

- 6130.1 The principal shall have the authority to suspend or terminate any student's open-lunch permission if the privilege is abused.
- 6130.2 The form signed by parents shall state that students are subject to rules of student conduct adopted by the board and the individual school while exercising off-campus lunch privileges.
- 6130.3 Only seniors and juniors whose conduct remains exemplary as determined by the principal may be granted permission to leave campus under the provisions of this policy.